



## **CORPORATE POLICY**

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**SUBJECT: Policy for Stockholder Communications with Directors**

**EFFECTIVE DATE:** September 1, 2004,  
as amended January 13, 2026

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### **1.0 PURPOSE**

Astrotech Corporation (the "Company") recognizes the importance of providing its stockholders with the ability to communicate with members of the Company's Board of Directors. Accordingly, the Company has established this Policy for Stockholder Communications with Directors (this "Policy") in order to document the medium provided by the Company for the purpose of facilitating such communications. This Policy is not intended to cover communications of complaints regarding accounting or auditing matters, with respect to which the Company has established the Astrotech Corporation Policy for Complaint and Reporting Procedures for Accounting and Auditing Matters.

### **2.0 POLICY**

Stockholders wishing to communicate with the Company's Board of Directors as a whole or with certain directors, including committee chairpersons, individually, may do so by sending a written communication to the following address:

Astrotech Corporation  
Stockholder Communications with Directors  
Attn: Secretary  
1817 W. Braker Lane, Suite 400  
Austin, Texas 78758

### **3.0 PROCEDURE**

Each stockholder communication should prominently display the legend "BOARD COMMUNICATION" in order to indicate that it is a communication for the Board of Directors. In addition, each stockholder communication should include an indication of the submitting stockholder's status as a stockholder and eligibility to submit such communication. Each such communication will be received for handling by the Company's Secretary, who will maintain originals of each communication received and provide copies to any appropriate committee(s) or director(s) based on the expressed desire of the communicating stockholder and content of the subject communication. The Secretary also will coordinate with the appropriate board member to facilitate an appropriate response to each communication received.

The Secretary will not forward any communication determined in good faith belief to be frivolous, unduly hostile, threatening, illegal, or similarly unsuitable. The Secretary will maintain a list of each communication that was not forwarded because it was determined to be frivolous. Communications deemed to comply with this Policy and to be appropriate for delivery will be delivered to the Board or the appropriate director(s) on a periodic basis,



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generally in advance of each regularly scheduled meeting of the Board. In addition, each communication subject to this policy that was not forwarded because it was determined by the Secretary to be frivolous is retained in our files and made available at the request of any member of the Board of Directors to whom such communication was addressed.

The Corporate Governance and Nominating Committee will review all stockholder communications received on an annual basis.

The Board reserves the right to respond to or otherwise communicate with stockholders, and determine the means of such communication, in its absolute discretion, and it has no obligation to respond to any such communication.

### **4.0 AMENDMENTS**

This Policy may be amended from time to time with the consent of the Company's Corporate Governance and Nominating Committee, consistent with requirements of applicable laws, rules and regulations. No Corporate Governance and Nominating Committee consent is required to effect ministerial or administrative amendments or modifications to this Policy.

### **APPROVED BY RESOLUTION OF THE:**

**Corporate Governance and Nominating Committee**

/s/ Scott Bartley

Scott Bartley  
Interim Secretary